

11/18/08

Cedar Rapids Linn County Solid Waste Agency

November 18, 2008, 1:30 PM

City Hall North

3851 River Ridge Drive NE

Cedar Rapids, IA 52402

PRESENT: Tom Podzimek, Pat Ball, Kay Halloran, Charlie Kress, and Mark Jones. James Houser and Linda Langston participated by telephone (Public access to their conversation was provided by speaker phone pursuant to Iowa Code Section 21.8.1.a. Their attendance in person was impractical due to the timing of another commitment.)

ABSENT: Mark English and Justin Shields.

STAFF: Karmin McShane, Darrin Gage, Stacie Johnson and Patricia Myers.

OTHERS: Brian Harthun, Foth Environmental Infrastructure; Alan Schumacher, City Carton; David O'Neill, EnviroGas LP; Randy Portz and Alison Stiles, Alliant Energy; Erwin Froehlich, Tim Kortmeyer, and Christopher Lawlor, Penford Corporation.

The meeting was called to order at 1:30 PM by Chair Tom Podzimek, at which time the mission statement was recited. Jones moved to approve the minutes of the September 16, 2008 regular board meeting, second by Ball. Motion carried unanimously. Kress moved to approve the minutes of the September 30, 2008 special board meeting, second by Halloran. Motion carried unanimously.

Public Input: Dave O'Neill, on behalf of EnviroGas LP, requested a clarification from the board regarding gas rights. Erwin Froehlich, Penford Corporation, spoke regarding Penford's purchase of landfill gas from EnviroGas and the use of the gas.

Director's Report: McShane reported Mark English, Cedar Rapids Fire Department Battalion Chief, has been appointed to the board to replace Sam Shea. McShane summarized the WasteCon Conference that she, Pat Ball and Charlie Kress attended in October. McShane also reported that Tapa, LLC plans to demonstrate their plasma arc unit locally for approximately two months at a site to be determined. McShane reported Marion City Manager Lon Pluckhan notified her that Marion has received three responses to their RFP for a plasma arc feasibility study. She said Mr. Pluckhan requested she serve on a committee that will evaluate the RFP responses. There was board consensus to have McShane serve on the RFP evaluation committee. McShane presented the revised Agency Personnel Policy Manual. Halloran moved to approve the revised Agency Personnel Policy Manual, second by Jones. Motion carried unanimously.

Houser left the meeting at 2:00 PM.

Finance Report: McShane gave a brief summary of the proposed FY2010 budget. Halloran moved to place the proposed FY 2010 budget on file and set a public hearing on the proposed

budget for December 16, 2008, at 1:30 PM, second by Kress. Motion carried unanimously. Halloran moved to confirm prior action of the executive director approving accounts payable for September 18-October 22, 2008 in the amount of \$1,390,444.19, second by Jones. Motion carried unanimously. Langston moved to approve accounts payable in the amount of \$1,233,193.20, second by Jones. Motion carried unanimously.

Planning Report: Halloran moved to approve Resolution 08-21 “A Resolution Approving Construction Contract and Bonds for the Site #2 Landscaping – Phase I Project,” second by Jones. Motion carried unanimously. Jones moved to approve Resolution 08-22 “A Resolution Approving Construction Contract and Bonds for the Site #2 - Phase 2 Cell Construction Project,” second by Halloran. Motion carried unanimously. Gage updated the board on the landscaping and cell construction projects at Site #2. He also reported he has been attending meetings of the Iowa Solid Waste Alternative Program Advisory Council to monitor the implementation of HF2570 which establishes Environmental Management Systems.

Education Report: Johnson reported on her activities including the Landfill Link, the new Home and Business Recycling Companion, the 2009 Recycling Art Calendar, and a 3rd grade program at Erskine school.

Board Member Reports: Kress spoke on his report of the WasteCon Conference. Ball reported on co-incineration information he received at the conference. He also requested board approval for McShane to be appointed to the RFQ evaluation committee for a con-incineration study. There was board consensus that McShane also serve on this committee.

Podzimek left the meeting at 2:40 PM.

Due to lack of further business, Jones adjourned the meeting at 2:45 PM.