

Cedar Rapids/Linn County Solid Waste Agency

Regular Meeting, August 15th, 2017, 1:30 p.m.
Jean Oxley Linn County Public Service Center
Room 3 A/B
930 1st Street SW
Cedar Rapids, IA, 52404

PRESENT: Terry Chew, Mark English, Steve Hershner, Jim Houser, Mark Jones, Brent Oleson, Ralph Russell, Susie Weinacht

ABSENT: Justin Shields

STAFF: Karmin McShane, Joe Horaney, Brooke Butler, Garrett Prestegard

OTHERS: Mike Classen – HDR, Alan Schumacher – Quincy Recycle

The meeting was called to order at 1:31 p.m. by Oleson. Russell moved to approve the minutes of the June 20th, 2017, regular meeting. Houser seconded. Motion carried unanimously, with Houser and Weinacht abstaining.

Public Input: None.

Director's Report: McShane announced the Agency has been awarded a 2017 ISOSWO Outstanding Facility Award for the Monarch Project. She reported 303 first generation monarchs have been released with several hundred second generations in process. She also reported the goats will be arriving at Site 2 the week of September 6th. McShane updated board about the Site 1 overlook construction progress and reported the construction will not be complete prior the Trashmore 5K so some areas will not be accessible this year. She reviewed the bike flow trail project scheduled to start construction in late September. Houser made a motion authorizing the executive director to sign a contract with McGill Trail Fabrication, Ltd for construction of Site 1 Green Flow Trail and Multi-use Trail Project. McShane referenced the briefing paper included in the board packet explaining the request for quotation process and the engineer's estimate of project cost was \$134,920. It was noted the Agency received \$75,000 from a Wellmark Foundation Grant for the trail project which needs to be completed by the fall of 2018. Houser moved to authorize the executive director to sign contract with McGill Trail Fabrication, Ltd. For construction of the Site 1 Green Flow Trail and Multi-Use Trail Project. Jones seconded. Russell asked if the contract will be subject to board review again because it is marked draft. McShane answered no; the contractor still needs to execute it and show proof of a surety bond that is why it is in draft form. Motion carried unanimously.

Engineers Report: Prestegard discussed seeking a landfill gas beneficial use study, as part of the Agency's strategic planning goal #5. He noted that funds for a study were included in the budget and are outlined in the briefing paper. Oleson asked about the number of potential respondents and firms that will receive the RFP. Prestegard reviewed landfill engineering firms. Oleson requested board members share with the executive director if they have interest in a possible specific use or direction for the study. Hershner noted the scope is well defined in the RFP. Houser asked how much revenue the gas-to-energy system at Site 2 generates and if Site 1 could achieve comparable results. Discussion ensued. Houser moved to authorize staff to issue request for proposal for landfill gas beneficial reuse study. Hershner seconded. Motion carried unanimously.

Environmental Management Systems (EMS) Report: Horaney updated the board about Agency outreach and educational efforts over the summer at the Linn County Fair, the Eat, Share, Grow event at NewBo City Market, and the Downtown Cedar Rapids Farmers Market. Horaney noted the Agency's annual EMS

report is due September 1st. Horaney distributed eye protection to the board for the upcoming solar eclipse, noting Agency staff also received them for eye safety protection.

Finance Report: McShane asked for approval of the August 2017 account payables. Jones moved to approve August 2017 account payables in the amount of \$396,544.68. English seconded. Motion carried unanimously.

Board Member Reports: None.

Public Input: None.

Due to lack of further business, meeting adjourned at 1:55 p.m.