

Cedar Rapids/Linn County Solid Waste Agency

Regular Meeting, June 20th, 2017, 1:30 p.m.

City of Cedar Rapids City Services Center

Five Seasons Room

500 15th Ave. SW

Cedar Rapids, IA, 52404

PRESENT: Terry Chew, Mark English, Steve Hershner, Mark Jones, Brent Oleson, Ralph Russell, Justin Shields

ABSENT: Jim Houser, Susie Weinacht

STAFF: Karmin McShane, Joe Horaney, Brooke Butler, Garrett Prestegard

OTHERS: None

The meeting was called to order at 1:30 p.m. by Oleson. English moved to approve the minutes of the May 16th, 2017, regular meeting. Jones seconded. Motion carried unanimously.

Public Input: None.

Director's Report: McShane provided a Site 1 trail project update with design renderings. Construction is planned to begin this fall, the board will likely consider the construction scope at the August meeting. Agency staff was asked to investigate liability and insurance needs for the trail system.

McShane explained a City of Cedar Rapids request for a flood levy easement at Site 1 front entrance, with staff recommending approval. Oleson questioned the easement, noting concern that it would give up the Agency's ability to put in trails or do other work related to the recreational future of Site 1. Oleson requested to hear from City staff for further explanation. (Board meeting proceeded with agenda while City staff was contacted and gathered information – minutes reflect the agenda). Shields questioned the need for City staff to further explain the easement request. Discussion ensued. Rob Davis with the City of Cedar Rapids provided board with a map of the area, showing the easement and related City work. He explained the Iowa Department of Natural Resources requires city control of the area before they will issue a flood-plain permit. Davis provided timeline of the projected work and said the City would plan to abandon the easement. Oleson asked Davis if the Agency should request a provision be included that any Agency plans would not be unreasonably upheld. Davis said the City work would likely improve access to the site. Jones moved to authorize permanent easement of flood levy project with the City of Cedar Rapids. Russell seconded. Motion carried unanimously.

McShane informed the board the Agency's annual engineering services contract with HDR is due and recommended approving continuing services with the firm. Russell moved to authorize director to sign task order 07 – FY'18 annual engineering services with HDR. English seconded. Motion carried unanimously.

McShane turned floor over to Prestegard to address a water main replacement at Site 1. Prestegard explained why it is needed. Jones moved to authorize Addendum 6 – water main replacement Site 1 with Foth for the design work. English seconded. Jones asked where it enters the site. Prestegard explained where the main would be placed and noted that it was also presented in the May operations committee meeting and report. The construction work on the main replacement will be let next spring and board approval on the bids will occur at that time. Russell noted that Harthun's signature (the engineer) was in the wrong place on the Addendum and that would need to be fixed for the final copy. Motion carried unanimously.

Environmental Management Systems (EMS) Report: Horaney informed the board about presentations made to Agency member and associate member communities. He let the board know the Agency will have a booth at the August 5th the Downtown Cedar Rapids Farmers Market. Horaney also gave the board a copy of an *Iowa Outdoors* magazine article about Mount Trashmore.

Operations Committee Report: Jones reviewed the operations committee meeting from earlier in the day. Jones moved to phase out certain recycling drop-off services at Site 1. English seconded. Jones clarified that curbside-type recyclables, OCC, oil, bulbs, batteries, sharps, and electronics will no longer be accepted at Site 1 effective July 01, 2017. Yard waste, tires, appliances, metal, shingles and glass will be accepted. Russell asked if a permit modification would be needed. Staff said no. Jones said the City is satisfied with the proposed operational changes. Oleson noted this will help with the vision of having both a recreational site and a working yard waste/compost facility. Motion carried unanimously.

Jones explained benefit of a landfill GPS system. He moved to approve purchase of landfill GPS system from Equipment and Service from GeoLogic Computer Systems in the amount not to exceed \$96,182. Shields seconded. Motion carried unanimously.

Jones discussed how tarps are used at the landfill and why additional tarps are needed for the pancake fill method. Jones moved to authorize purchase of landfill tarp deployment system and 4 tarps from SouthWestern Sales Co. for an amount not to exceed \$40,591.38. Oleson noted that only one bid was received and that when one company has proprietary equipment, costs can escalate. Jones asked if there are other tarp companies besides that two that were contacted, with only one bidding. Staff was unaware of other companies. English asked about the tarping process. Staff reviewed tarping procedures. The motion carried unanimously.

Jones explained the need for a new lawn mower at Site 2, explaining the purchase was a non-capital expense. He moved to accept low bid for purchase of Hustler Raptor SD zero turn mower from the Sled Shed of Cedar Rapids for a cost not to exceed \$3,499. English seconded. Motion carried unanimously.

Finance Report: McShane asked for approval of the June 2017 account payables, noting one question was received from a finance committee member regarding audit fees. Staff responded to question. Chew moved to approve June 2017 account payables in the amount of \$424,958.08. Jones seconded. Motion carried unanimously.

Board Member Reports: Russell discussed putting in video monitoring equipment at Site 1. Hershner inquired if the Agency has surplus cover material. Oleson asked board members to attend all meetings if possible, noting he knows there are conflicts from time-to-time. He noted one board member has missed several meetings this year and has relayed his concerns to the Cedar Rapids Mayor, who appoints to the Agency board. Oleson said he would like Councilwoman Weinacht to attend Agency board meetings more often. Oleson also said as a duly-elected official appointed to the Agency board, he has a fiduciary duty to ask questions he considers in the Agency's best interest. Oleson believes the questions he raised in the meeting about the flood plain levy easement were appropriate. He asked other board members to refrain from attacking the character of a person for asking questions, noting everyone is free to disagree, but address the question and issue, not the person. Shields said he felt Oleson was accusing the City of wanting to take control of the trails, in his (Shields) interpretation of Oleson's question. Oleson said the issue seems to be between them and he would like to keep it out of board meetings.

Public Input: None.

Due to lack of further business, meeting adjourned at 2:29 p.m.