

Cedar Rapids/Linn County Solid Waste Agency

Regular Meeting, April 18th, 2017, 1:30 p.m.

City of Cedar Rapids City Services Center

Five Seasons Room

500 15th Ave. SW

Cedar Rapids, IA, 52404

PRESENT: Terry Chew, Steve Hershner, Jim Houser, Mark Jones, Brent Oleson, Ralph Russell (*left meeting 1:50pm*), Justin Shields, Susie Weinacht (*left meeting 1:56 pm*)

ABSENT: Mark English

STAFF: Karmin McShane, Joe Horaney, Brooke Butler, Garrett Prestegard

OTHERS: Dale Todd – Sleeping Giant, Mike McGrath – ConnectCR, Colin Lyons – University of Iowa, Keith Billick – Shive Hattery, Felicia Wyrick – Adfinity, Steve Sovern – Sleeping Giant

The meeting was called to order at 1:30 p.m. by Oleson. Russell moved to approve the minutes of the March 21st, 2017, regular meeting, Jones seconded. Motion carried unanimously.

Public Input: None.

Director's Report: McShane introduced Todd with the Sleeping Giant project group to present the design concept for a pedestrian bridge over the Cedar River onto Agency property which would connect into the existing trail system. Todd ceded the floor to Sovern. Sovern then provided a history of the project and its potential impact on Linn County, explaining how the Friends of Cedar Lake and Sleeping Giant became part of ConnectCR. Sovern said they have been planning the project since 2010. Oleson noted the bridge's proposed location on Agency property and asked McShane to talk about site infrastructure and permit conditions. McShane explained existing infrastructure in place and several easements in the area. She noted that as a permitted facility, Site 1 has to maintain the integrity of all regulated systems therefore, future access to Mt. Trashmore will continue to be controlled by IDNR. McShane noted the proximity of the compost facility and associated operational issues including commercial truck traffic and odors associated with the composting process. Billick noted the design of the bridge is intended to transition back to trail as quickly as possible. Sovern said maintenance would be accessible via the existing trail and that the City of Cedar Rapids would eventually own the bridge and maintain the space. Oleson said there would need to be a memorandum of understanding (MOU) that the site would continue to operate and function as a working compost facility in the event the Agency agrees to let the bridge be constructed on their site. Bridge design and the possibility of interpretive signs explaining the site's history were discussed.

McShane introduced Lyons to discuss an art installation he designed for Site 1. Lyons explained the concept behind the project, how it incorporates the site's history, including Stumptown and the nearby Sinclair site. The installation will feature two capsules housed in what look like water towers made of copper and glass, with copper etchings telling the site's history. Shields asked how tall the water tower structures will be when finished. Lyons answered 10 to 12 feet. Jones moved to authorize Colin Lyons to proceed with art installation at Site 1. Houser seconded. Motion carried unanimously.

McShane asked the board to authorize Site 1 electric line easement – Interstate Power and Light Company, to move an electric line at the site. Chew moved to authorize Site 1 electric line easement – Interstate Power and Light Company. Jones seconded. Motion carried unanimously.

McShane briefed the board on the Agency's plans for a website redesign project, the selection process, and asked the board to authorize a contract for website redesign with Informatics. Houser moved to authorize

contract for website redesign with Informatics in the amount of \$20,668.75. Hershner seconded. Motion carried unanimously.

McShane asked the board to accept the low bid for storm water improvement work. Jones moved to accept bid from Connolly construction Inc. in the amount of \$36,244. Hershner seconded. Hershner noted the bid difference in the two quotes received. Shields asked where the work will take place. Prestegard answered in the south portion of Site 2 and referenced a map included in the board packet. Motion carried unanimously.

Environmental Management Systems (EMS) Report: Horaney reviewed the Agency's mission statement and environmental policy statement and the role they play with the Agency's EMS. He asked the board to approve the current versions of both. Houser moved to approve Agency mission statement and environmental policy statement. Jones seconded. Motions carried unanimously.

Finance Report: Oleson asked for approval of the April 2017 account payables. Jones moved to approve April 2017 account payables in the amount of \$365,014.96. Hershner seconded. Motion carried unanimously.

McShane presented the FY'17 budget amendment and reported the finance committee recommended approval. Some discussion ensued. Jones moved to place FY'17 budget amendment of file and set a public hearing for May 16, 2017. Houser seconded. Motion carried unanimously.

Board Member Reports: Jones reminded the board the City of Cedar Rapids' bulky item collection event at Site 1 will be held May 6th.

Public Input: None

Due to lack of further business, meeting adjourned at 2:36 p.m.