

Cedar Rapids/Linn County Solid Waste Agency

Regular Meeting, November 21, 2017, 1:30 p.m.
Jean Oxley Linn County Public Service Center
Room 3 A/B
930 1st Street SW
Cedar Rapids, IA, 52404

PRESENT: Terry Chew, Steve Hershner, Jim Houser, Mark Jones, Ralph Russell, Justin Shields, Susie Weinacht (via phone)

ABSENT: Mark English, Brent Oleson

STAFF: Karmin McShane, Garrett Prestegard, Joe Horaney, Brooke Butler

OTHERS: Mike Classen – HDR, Christine Collier – SCS

The meeting was called to order at 1:30 p.m. by Vice Chair Russell. Houser moved to approve the minutes of the October 17th, 2017, regular meeting. Jones seconded. Motion carried unanimously.

Public Input: None.

Director's Report: McShane presented the FY'19 budget detail. She provided a review of the budget process, and reviewed revenues, expenditures and capital expenditures. McShane reported the finance committee had reviewed the budget in detail and recommended the board place it on file for public review. Programs, services and fees will remain steady, capital expenditures for FY'19 will be funded. The Agency will continue researching options for further gas-to-energy uses as well as alternative markets to increase landfill diversion. Environmental Management Systems projects will continue. It was noted recycling commodity prices remain low and processing rates are not predictable. McShane presented on the Agency's waste streams and noted seventy-five percent of all waste entering the landfill comes from commercial/industrial customers. McShane asked the board to place the FY'19 budget on file and to set a public hearing for December 19, 2017. Houser moved to place FY'19 budget on file and set a public hearing for December 19, 2017. Jones seconded. Discussion ensued. Motion carried unanimously.

Operation's Report: Prestegard provided overview of the operation's committee meeting, noting background information about the pilot liquids program and local industrial partners. He also gave an update on how GPS equipment and a new tarping system and flat filling are working. Prestegard then discussed the RFP developed after the board's strategic planning session for completing a landfill gas beneficial use study. He said four proposals were received and evaluated. Prestegard recommended the board authorized SCS to complete the landfill gas beneficial study. Houser moved to authorize contract with SCS for landfill gas beneficial use study in an amount not exceed \$48,000. Jones seconded. Discussion ensued about gas quality and scope of the project. Motion carried unanimously.

Finance Report: McShane asked for approval of the November 2017 account payables. Jones moved to approve November 2017 account payables in the amount of \$360,668.18. Chew seconded. Motion carried unanimously.

Board Member Reports: Jones noted leaf collection continues and is going well. Houser said road work on County Home Road should be completed in early December, easing traffic. Hershner said he appreciated the Executive Director's insights navigating recycling markets. He said the City of Cedar Rapids Solid Waste & Recycling budget is coming along well due to input from the Solid Waste Agency.

Public Input: None.

Due to lack of further business, meeting adjourned at 2:29 p.m.